

## Sales

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## Fairfax Imaging Opens Office in Kentucky!

Fairfax Imaging announces the opening of its newest office in Lexington, Kentucky! We have experienced growth in the Midwest over the past several months and have now based both office and telecommuting employees out of this office.

Our Lexington-based employees appreciate the close proximity to the Cincinnati (OH) airport. As the 2nd largest city in Kentucky, Lexington is the home of the



University of Kentucky. Go Wildcats!

Our office is on the 6th floor of the Republic Bank Building. The address is 651 Perimeter Drive, Suite 605, Lexington, KY 40517.

## Quick Print Documents

*Quick Print* is an application from Fairfax Imaging that allows operator to print a document, usually a letter, using a set of predefined templates with selectable criteria from drop down boxes/lists. It is part of the *Quick Modules* set of programs that seamlessly work together to provide a comprehensive document and image processing system. The idea behind *Quick Print* is to account for orphaned checks that come to a department without any correspondence accompanying them. Such checks are bundled together and are balanced against a deposit slip in a *Quick Balance* queue. The operator keying the check information may decide to route the check to *Quick Print*. This decision triggers action to take place later on in the workflow.

When the operator selects a template, a Preview of the document with populated data appears, so that the operator is able to review the final outcome. After the operator selects Submit, the document is printed at the default printer. The check is marked as processed, and the next check is presented to the operator. Whenever all checks have been addressed, the system moves on to the next queue.

**Quick Print works with \*.docx (or \*.doc) documents created in Microsoft Word and these, in turn, act as templates for the letters.** Each template will contain tags, for example for NAME and ADDRESS, that will represent variables to be plugged into the template. Our customers who use *Quick Print*, such as the Comptroller of Maryland, take advantage of this efficient method for producing the necessary documents to route to the senders of these orphaned checks and as a result, save valuable time and money.

## New Employees at Fairfax!

Due to continued growth and new contract awards, 2013 has proven to be a year for expanding our staff, both here in Tampa and at our satellite offices throughout the country. Nine new employees have joined us since January, 2013.

Two new Project Managers, **Terri Krouse** and **Chris Kiernan**, have come on board to manage our newest projects. They are both experienced pros in their field and have many years experience in software implementations.

**Brennen O'Donnell**, Product Tester, devotes his time to testing our *Quick Modules* software before it is installed at our customer sites.

**Garrett Krotee** is an Intern who is spending time at Fairfax, assisting with various projects while he attends the University of South Florida.

**Jaclyn Holeman**, Forms Designer, is our resource for designing the many forms that come in from our customers so that they are easily processed by *Quick Modules*.

**Mason Graham** and **Justin Scarberry** are new Software Engineers. They are responsible for writing the code for *Quick Modules* and ensuring it works for our customers in the manner they want.

**Anthony Paxton** and **Georganna Cundiff** are Business Analysts for Fairfax Imaging. They are committed to providing our customers with the best possible match of technology for their new system's requirements.



*Standing (L to R): Chris Kiernan, Brennan O'Donnell  
Sitting (L to R): Terri Krouse, Jaclyn Holeman*

## Tradeshow & Conference Schedule

Fairfax Imaging continues to exhibit at important industry tradeshows and conferences through the end of 2013.

We attended **SEATA** (Southeastern Association of Tax Administrators Conference) in July, **MSATA** (Midwestern States Association of Tax Administrators) in August, **NASWA** (National Association of State Workforce Agencies), **NESTOA** (North Eastern States Tax Officials Association) and the **IOFM** (Institute of Finance & Management) Payments Summit in September.

Coming up for us in the 4th quarter are:

**WSATA** (Western States Association of Tax Administrators), October 6-9 in Salt Lake City  
**AFP** (Association of Financial Professionals) Annual Conference from October 27-30 in Las Vegas

Please look for us at these important events or call us now to arrange an appointment with our Sales Team!

### Social Media & Fairfax Imaging!

You can now find Fairfax Imaging, Inc. on Facebook, Twitter, and LinkedIn! Check us out and interface with us often!

